

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, MAY 20, 2019**

MINUTES

A regular meeting of the Board of Education was held this day in the Chatham High School Media Center located at 255 Lafayette Avenue, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:36 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Michelle Clark, Matthew Gilfillan (arrived at 8:01 PM) , Lata Kenney, Michael Ryan, and Jill Critchley Weber

Absent: Michael Valenti was absent.

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and approximately ten (10) members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS

- Ms. Weber thanked the public for their attendance and had no further comments at this time.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa reported that the first TEDxYouth at Chatham event will be on June 14. More than 250 have already registered for the event.
- Ms. Chase reported that the activity is being planned. The students will be performing music prior to the "Ted Talks".
- Ms. Weber noted the professional TEDx counselors have volunteered to help the students with their presentational skills. If anyone is interested they can register on the Chatham Education Foundation website.

B. BUSINESS ADMINISTRATOR'S REPORT

- **CMS Auditorium Renovations** - The seats were removed and the abatement of the floor tiles was fully completed on Thursday, April 11, 2019. The permits were issued to the contractor on May 9 so the contractor has been able to start the demolition work.
- **Former Special Services Building** - The Township Fire Department used the building for training exercises. The Borough Fire Department is also planning to use the building for training. The contractor has completed the asbestos abatement. All the utilities have been disconnected and the building should be demolished in a few weeks. The demolition will be scheduled after June 21.

VII. COMMITTEE REPORTS

- A. Personnel** – Ms. Ciccarelli reported that the committee met on May 13 to review updated contracts for 2019/2020. They discussed the remaining openings for the 2019/2020 school year. Their next meeting is scheduled for June 17.
- B. Curriculum** – Ms. Clark reported that the committee met on May 13. There was an overview of Special Education and all the various offerings.
- C. Finance/Facilities** – Mr. Arnuk reported that the committee has not met.
- D. Policy and Planning** – Mr. Arnuk reported that the committee met earlier this evening and discussed the data policy and student threat assessment. They also discussed cyber protection.

Liaisons

Chatham Borough – Ms. Weber gave an update on potential Chatham Borough housing projects being discussed.

Chatham Township – Ms. Clark had nothing to report.

Chatham Athletic Boosters – Ms. Ciccarelli reported that the committee will meet on June 4. She noted that Chatham Girls Lacrosse beat Summit in the semifinals today. Their next game is on Thursday and will be against Mendham.

Chatham Performing Arts Boosters – Mr. Arnuk had nothing to report.

Chatham Education Foundation – Ms. Kenney thanked the community for supporting the Casino Royale event. She noted that “Teacher Tributes” will start on May 23. The committee is working on the TEDx event. She announced that Sally Allen will be the Chatham Education Foundation 2019/2020 President.

Chatham Recreation – No report available.

PTO District Cabinet – Ms. Ciccarelli reported that the next meeting will be on June 5.

VIII. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- April 29, 2019 Public and Executive Sessions

The motion was seconded by Ms. Kenney and approved 7-0 on a roll call vote.

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- May 6, 2019 Public and Executive Sessions 1 and 2

The motion was seconded by Ms. Kenney and approved 7-0 on a roll call vote.

(Mr. Gilfillan arrived at 8:01 PM)

IX. PUBLIC COMMENTARY

- Bill Karpowic, a Chatham resident noted that his youngest children graduated from the Chatham High School last June. He feels the high school baseball field is unsafe and unsightly. He stressed the importance of a proactive maintenance program all year long. He has had conversations with Dr. LaSusa and hopes to continue the discussion on how to improve the district fields.
- Carolyn Dempsey said the discussions on housing developments in Chatham Borough are preliminary. She noted that a 130 unit development in Madison is estimated to add one (1) school age student.
- Ken Jenks, a Chatham Borough resident, and youth level baseball coach for six years, feels the all the Chatham youth fields are much nicer and in better shape than the high school fields. He requested that all varsity sports get quality places to play their sports.
- Aimee Reali spoke on behalf of Chatham SEPAG. She updated the Board on a parent chat where nutrition and brain functions were discussed. They have started planning for the 2019/2020 school year. She feels that SEPAG has had meaningful meetings and the participants are benefiting from the meetings.
- Rosalinda Rubio-Williams, representing Chatham Education Foundation, presented a check in the amount of \$17,008.31 for the grants listed in Item B.8 on this evening's board agenda.
- Bill Heap reported that the Jaycees have read 50 scholarship applications that have no names. The number of applicants has increased. They Jaycees donate \$12,000.00, which barely scratches the surface for college costs. He hopes that the guidance department presents options for the students on alternatives to a four year college degree and massive debt.
- Dr. LaSusa reported that he has had multiple discussions with Bill Librera regarding the conditions of all the grass fields.
- Mr. Gilfillan noted that due to environmental restrictions, grass fields are difficult to maintain. The installation of turf behind Chatham High School would cost at least \$3 million.

X. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Ciccarelli, seconded by Mr. Arnuk, the consent agenda items A.1 – A.21 (A.3 as amended and A.21 added per addendum) were approved by an 8-0 roll call vote.

1. (026-19/20) Acceptance: Retirement

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
Wells, Annette	Treasurer of School Monies	07/01/2019
Leong, Jeanette	CMS/Paraprofessional	07/01/2019

2. (027-19/20) Acceptance: Resignation

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Muccia, Amelia	LAF/Teacher	06/30/2019
Agens, Jennifer	CMS/Teacher	06/30/2019
Capano, James	CMS/Teacher	06/30/2019
Doyle, Maria	CHS/Teacher	06/30/2019
Reddan, William	CHS/Teacher	06/30/2019

3. (028-19/20) Approval: Contracts - 2019/2020 School Year – **AMENDED PER ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2019/2020 school year, pending negotiations, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Tomassi, Nancy	Teacher of Special Education	LAF	1.00	MA15/9	\$70,254.00	08/27/2019	06/30/2020	
Pasternak, Sarah	Teacher of ELA	CMS	1.00	BA/2	\$56,353.00	08/27/2019	06/30/2020	
Dou, Zhaoyang (Joy)	Teacher of Chinese	CHS/CMS	0.60	MA30/6	\$39,859.80	08/27/2019	06/30/2020	
Berger, Aaron	Teacher of German	CHS	1.00	BA30/16	\$83,992.00	08/27/2019	06/30/2020	
Wichot, Pamela	Teacher of Special Education	CMS	1.00	MA/11	\$73,083.00	08/27/2019	06/30/2020	
Nagy, Brian	Teacher of Social Studies	CHS	1.00	BA/4	\$57,353.00	08/27/2019	06/30/2020	
Kretzer Gonzalez, Anne-Michael	Teacher of Science	CMS	1.00	MA/8	\$65,308	08/27/2019	06/30/2020	
Keller, Liam	Teacher of Music	CHS/LAF	1.00	BA/2	\$56,353	08/27/2019	06/30/2020	

4. (029-19/20) Approval: Central Office Confidential Support Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of Central Office Confidential Support Staff for the 2019/2020 school year.

(Attachment A.4)

5. (030-19/20) Approval: Contract - 2019/2020 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Central Office Confidential Support Staff:

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Moreno, Sally	Executive Secretary to the Business Administrator	Central Office	1.00	N/A	\$61,000	07/01/2019	06/30/2020	
Feeman, Amanda	District Administrative Assistant	Central Office	1.00	N/A	\$45,000.00 Prorated \$40,413.42	08/07/2019	06/30/2020	

6. (031-19/20) Approval: Contract - Technology Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of district technology staff for the 2019/2020 school year, as per the agreement between the Board of Education and the Technology Staff and as per the agreement between the Board of Education and the Chatham Education Association. (Attachment A.6)

7. (032-19/20) Approval: Contract - District Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of district staff members for the 2019/2020 school year. (Attachment A.7)

8. (033-19/20) Approval: Contract - Security Personnel

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of the security personnel for the 2019/2020 school year. (Attachment A.8)

9. (034-19/20) Approval: Paraprofessional Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contract for Paraprofessional Staff for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Cody, Kelly	Paraprofessional	SBS	\$17.47	05/06/2019	06/30/2019	

10. (035-19/20) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leaves* of Absence:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 7810	11/26/2018	40	01/31/2019	01/31/2019	N/A	05/02/2019	Supersedes action on 09/17/2018 to amend date of return
ID# 5020	12/11/2018	40	02/15/2019	02/15/2019	N/A	N/A	Supersedes action on 04/29/19 to amend duration of FMLA/ NJFLA

11. (036-19/20) Approval: Medical Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Medical Leaves* of Absence:

Employee #	Leave Start Date	Accumulated Family & Sick Leave Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 1247	05/13/2019	19	N/A	N/A	N/A	08/27/2019	
ID# 2006	04/22/2019	6	04/30/2019 (half day)	N/A	N/A	05/13/2019	Supersedes action on 04/29/2019 to amend date of return.
ID# 5020	03/21/2019	59	N/A	N/A	N/A	08/27/2019	

12. (037-19/20) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

Employee #	Location	Dates	Total Number of Days	Notes
ID# 2192	CMS	06/18 - 06/20/2019	3	
ID# 8148	C/O	TBD	5	As needed during the 2018/2019 school year.
ID# 1216	CHS	TBD	10	As needed during the 2018/2019 school year.
ID#2138	CMS	TBD	10	As needed during the 2018/2019 school year.
ID# 1247	CHS	TBD	14	As needed during the 2018/2019 school year.

13. (038-19/20) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2018/2019 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x			Touhey	Michael
x	x			Fok	Oleksandr
x	x	x		Marino	Marisa
x	x	x		Calvert	Lexie
x	x	x		Pasternak	Sarah
x	x	x		Cahillane	Julie
x	x	x		Lanpher-Joyce	Catherine
x	x			Ranger	Whitney
x	x	x		Conti	Grace
x	x	x		Berger	Camille

14. (039-19/20) Approval: Coaching Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following coaching personnel for the 2018/2019 school year:

Name		Season	Sport	Assignment	Ratio	Salary	Notes
Friedman, Julie	*	Spring	Track	Girls' Head Coach	0.75	\$7,540.58	

* Denotes district employee

15. (040-19/20) Approval: Summer Custodial Support

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Summer Custodial Support at an hourly rate of \$10.25, pending clearance, effective June, 2019 through September, 2019:

Christian Scott	Michael Cataldo
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16. (041-19/20) Rescission/Re-Approval: Extended School Year Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves *Extended School Year Program Staff Members*, to provide services during Summer 2019, as listed below: (this supersedes A.23 & A.24 from the 4/29 board agenda)

POSITION	STAFF	HOURS/DAYS	TEACHER/PARA HOURLY RATE*	DAYS NEEDED	TOTAL COST
Speech Therapist	Caryn Badian	45 hours	\$80.00	N/A	\$3,600.00
Speech Therapist	Jackie Behrens	45 hours	\$80.00	N/A	\$3,600.00
Speech Therapist	Colleen Mullen	45 hours	\$80.00	N/A	\$3,600.00
Occupational Therapy	Marci Carovillano	70 hours	\$80.00	N/A	\$5,600.00
Physical Therapy	Gail Hatch	60 hours	\$80.00	N/A	\$4,800.00
Counseling	Melissa Varcadiponi	63 hours	\$80.00	N/A	\$5,040.00

Counseling	Elizabeth Gaynor	27 hours	\$80.00	N/A	\$2,160.00
School Nurse	Sue Butler	4.5 hours per day	\$52.00	5	\$1,170.00
School Nurse	Christina Sachs	4.5 hours per day	\$52.00	10	\$2,340.00
School Nurse	Karen Leister	4.5 hours per day	\$52.00	6	\$1,404.00
Teacher	Catherine Bruner	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Michelle Cervone	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Christina Cisko	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Loreal DeGuzman	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jen Fernandez	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Lauren Flood	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jennifer Friedrich	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Gabriella LaRosa	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Tiffany Luong	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Martina McElroy	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Bridget McGowan	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Brooke Phillips	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Karen Rutkowski	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Rebecca Sheasley	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Amanda Shelffo	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Laura Sivori	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Annemarie Steigerwald	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jessica Taylor	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Liz Yeager	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Kelly Bissett	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Christina Boyland	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Grace Conti	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Raquel DiSessa	4.5 hours per day	\$19.44	20	\$1,749.60
Paraprofessional	Jacqueline LaBrutto	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Sylvona Jones	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Alex Mandala	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Arleen Matyas	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	MaryAnn McCabe	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Karen Nelson	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Jen Racine	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Lisa Reina	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Nicole Ross	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Kelly Savarese	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Amy Skrobacz	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Sara Todisco	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Debra Torrioni	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Amanda Turton	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Carmela Zack	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Ami Zinser	4.5 hours per day	\$22.31	20	\$2,007.90

**pending negotiations*

17. (042-19/20) Approval: *Extended School Year Staff*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves *Extended School Year Program Staff Members*, to provide services during Summer 2019, as listed below:

POSITION	STAFF	HOURS/DAYS	TEACHER/PARA HOURLY RATE*	DAYS NEEDED	TOTAL COST
Teacher	Kristen Hague	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Donna Campbell	4.5 hours per day	\$22.31	20	\$2,007.90
Paraprofessional	Charlene Charbonneau	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Kathryn Pollack	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Christina Salvaterra	4.5 hours per day	\$17.47	20	\$1,572.30

**pending negotiations*

18. (043-19/20) Rescission/Re-Approval: *Brain Camp*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the staff for the Brain Camp Program, for Summer 2019, pending negotiations, as listed below: (*this supersedes A.14 from the 3/18/19 board agenda*)

Teacher	Days	Hours/Day	Hourly Rate*	Total Amount
Nancy Volker (Kindergarten)	21	4.5	\$52.00	\$4,914.00
Peggy Herr (Grade1)	21	4.5	\$52.00	\$4,914.00
Paraprofessional	Days	Hours/Day	Hourly Rate*	Total Amount
Lisa Heap (Kindergarten)	20	4.5	\$22.31	\$2007.90
Kelli Finn (Grade 1)	20	4.5	\$22.31	\$2007.90

**pending negotiations*

19. (044-19/20) Rescission: *Extended School Year Staff*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education rescinds *Extended School Year Program Staff Members*, to provide services during Summer 2019, as listed below:

POSITION	STAFF	HOURS/DAYS	TEACHER/PARA HOURLY RATE	DAYS NEEDED	TOTAL COST
Paraprofessional	Ellen Ames	4.5 hours per day	\$21.72	20	\$1,954.80
Paraprofessional	Kristen Hague	4.5 hours per day	\$21.72	20	\$1,954.80

20. (045-19/20) Approval: *Travel*

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
May	22	2019	Karen	Leister	School Nurse	NJAAP	Annual Conference	Somerset	\$325
June	13	2019	Lauren	McKenna	LDT-C	PESI	Dyslexia, Dyscalculia & Dysgraphia Workshop	Parsippany	\$210
July	18-20	2019	Julianna	Ryan	Design & Technology Teacher	ShopBot	Fusion 360 CNC, Laser Workshop	Durham NC	\$575

21. (046-19/20) Approval: Unpaid Absences – **ADDED PER ADDENDUM**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2018/2019 school year, as listed below:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date
Worrall, Emma	Paraprofessional	SBS	1	05/20/2019	N/A

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Mr. Ryan, the consent agenda items B.1 – B.12 were approved by an 8-0 roll call vote.

- Mr. Gilfillan thanked the AXA Foundation, Preferred Freezer Services, Regeneron, Box Tops for Education, Travelers Cyber Grants, Chatham Education Foundation, and Washington Avenue School PTO for their donations as listed on this evening’s agenda for Board acceptance. Mr. Gilfillan gave special thanks to Mr. Galier of Preferred Freezer for his total donations of over \$54,000 since the 2017/2018 school year.

1. (022-19/20) Approval: Payments - Bills List & Payroll

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - May 10, 2019	\$ 871,184.05
Payroll - April 2019	\$4,043,057.61
TOTAL:	\$4,914,241.66

2. *(023-19/20) Acceptance: AXA Donation to CHS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board accepts a donation from the AXA Foundation in the amount of \$1,000.00 to the Chatham High School to be used for professional development activities including, but not limited to, student field trips and leadership activities.

3. *(024-19/20) Acceptance: Preferred Freezer Donation to CHS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board accepts a donation from Preferred Freezer Services in the amount of \$10,000.00 to the Chatham High School Robotics Team to be used toward the purchase of robot building materials, machines, and related tournament expenses.

4. *(025-19/20) Acceptance: Regeneron Science Talent Search Donation to CHS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board accepts a donation from the Regeneron Science Talent Search in the amount of \$2,000.00 to the Chatham High School science department to be used to purchase materials that will support additional research projects, equipment, materials, and software.

5. *(026-19/20) Acceptance: Box Tops for Education Donation to CMS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham Middle School Principal, the Board accepts a donation from Box Tops for Education in the amount of \$49.50 to the Chatham Middle School to be used at the principal’s discretion.

6. *(027-19/20) Acceptance: Box Tops for Education Donation to MAS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Milton Avenue School Principal, the Board accepts a donation from Box Tops for Education in the amount of \$46.80 to the Milton Avenue School to be used at the principal’s discretion.

7. *(028-19/20) Acceptance: Travelers Cyber Grants Donation to LAS*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Lafayette Avenue School Principal, the Board accepts a donation from Travelers Cyber Grants matching gift program in the amount of \$200.00 to the Lafayette Avenue School to be used at the principal’s discretion.

8. *(029-19/20) Acceptance: Chatham Education Foundation Grants*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Southern Boulevard School and Washington Avenue School principals, the Board accepts a donation from Chatham Education Foundation in the amount of \$17,008.31 as outlined below:

School	Project	Amount
SBS	Don’t Walk the Halls, a Path to Success	\$ 6,916.50
WAS	Flexible Furniture	\$10,091.81
	TOTAL:	\$17,008.31

9. (030-19/20) *Acceptance: WAS PTO Donation*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Washington Avenue School Principal, the Board accepts a donation from the Washington Avenue School PTO in the amount of \$556.16 to be used for the purchase of a marker board for the school.

10. (031-19/20) *Approval: NJSIG - Safety Grant Program Application for 2019*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the submission of the safety grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group for the qualified purposes of installing 10 bollards at the Chatham Middle School. The bollards will be installed in the circular driveway in front of the main entrance to the school in the amount of \$8,800 for the period of July 1, 2019 to June 30, 2020.

11. (032-19/20) *Approval: Transition Services Agreement*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Project Hire of New Jersey to provide School-to-Work/Transition Services to student #7263283946 for Summer 2019 in the amount of \$65.00 per hour not to exceed \$3,250.00.

12. (033-19/20) *Approval: Nursing Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Bayada Home Health Care, Inc. to provide nursing services during the month of May for out of district special education student #8730702700 not to exceed the amount of \$8,400.00.

C. CURRICULUM

On a motion by Ms. Clark, seconded by Ms. Ciccarelli, the consent agenda items C.1 – C.4 (C.4 added per addendum) were approved by an 8-0 roll call vote.

1. (005-19/20) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from April 29, 2019 through May 17, 2019.*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of April 29, 2019 through May 17, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (006-19/20) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's April 29, 2019 Meeting, which encompasses all HIB findings from April 8, through April 26, 2019.

3. (007-19/20) *Approval: Comprehensive Equity Plan*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the submittal of the district's *Comprehensive Equity Plan* to the County Office. This plan will be implemented over the three year period, 2019/2020, 2020/2021 and 2021/2022, and the annual *Statement of Assurance* of its implementation and progress will be submitted to the County Office each year.

4. (008-19/20) Approval: Comprehensive Equity Plan Affirmative Action Team and Needs Assessment
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Affirmative Action Team Members to conduct the Needs Assessment in the development of the District Comprehensive Equity Plan. The team members have been appointed as follows:

AFFIRMATIVE ACTION TEAM MEMBERS

Karen Chase	Asst. Supt., Curriculum & Instruction
Beth Grant	Human Resources Manager
Vincent D’Elia	Asst. Supt., Student Support Services
Douglas Walker	Asst. Principal, High School
William Librera	Asst. Principal, High School
Sean Devine	District Director of Secondary Education
Kathleen O’Connor	District Director of Elementary Education

D. POLICY - None

XI. BOARD BUSINESS

- Ms. Clark discussed the structure of the board liaison positions. She stated that it is difficult for board members to attend additional meetings and asked if the groups can submit information to the Board to report at the meeting. The Board discussed if the liaisons need to be listed on the board agenda.
- Ms. Weber requested that curriculum and policy develop and recommend a new alternative liaison structure and report to the Board.
- Dr. LaSusa suggested that multiple committee meetings be held at the same time prior to the regular board meetings.
- Ms. Kenney suggested that for consistency finance members should regularly attend the finance committee meetings.
- Ms. Clark attended “Broadway Under the Stars”, Nerd Camp and other events and the accomplishments of the Chatham students is simply amazing.

XII. PUBLIC COMMENTARY

- Aimee Reali asked for direction on how to engage the district or the Board regarding SEPAG and reporting to the district.
- Jane Devlin said she understands the challenges of the liaisons attending additional meetings. She feels the liaisons offer information and knowledge on various items to the public.

IX. EXECUTIVE SESSION

At 8:48 PM Ms. Weber moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss legal, student, and personnel matters; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Ms. Ciccarelli and approved by unanimous voice vote.

X. PUBLIC SESSION – The board reconvened in Public Session at 9:58 PM

XI. ADJOURNMENT

On a motion by Ms. Weber, seconded by Ms. Ciccarelli, and as approved by unanimous voice vote, the meeting adjourned at 9:58 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary